



GSA NATIONAL CAPITAL REGION

November 30, 2010

Lisa Thompson, Business Development  
Corporate Chefs, Inc.  
22 Parkridge Road  
Haverhill, MA 01835

Dear Ms. Thompson :

Your proposal dated September 1, 2010, submitted in response to RFP GS-11P-10-YE-C-0174, to provide Cafeteria Services at the Department of Health and Human Services (HHS), located at 200 Independence Avenue, SW, Washington, DC has been accepted and the award is hereby made for an initial period of five (5) years.

A signed copy of contract GS-11P-10-YE-C-0174 is enclosed. The enclosed signed contract is to be retained by you. Service shall become effective January 03, 2011, and continue through January 2, 2016.

The Government shall have the unilateral option of extending this contract for a minimum of two additional periods of 5 years each or any single 12 month period or multiple year periods, not to exceed 15 years. Any extensions shall be executed in accordance with FAR 52.217-9(Incorporated by Reference), Option to Extend the Term of the Contract (Mar 2000).

In accordance with Page 63, of this contract a Certificate of Insurance is required. The General Liability Policy **shall name the General Services Administration (GSA) as an additional insured** with respect to operations performed under this contract. Insurance shall become effective and evidence of acceptable insurance shall be furnished prior to commencing operations under this contract. The Certificate of Insurance must be mailed or otherwise furnished to this office at the above address.

Please find the security clearance clause and requirements referenced in the RFP. This clause requires all contract employees who enter a Government facility for a total of 30 days or more, within a year, to complete a Contractor's Information Worksheet and Credentialing Application for security clearance processing. Complete the attached forms and return them to the Contracting Officer at the address above within 7 calendar days or sooner after your received this letter.

Posters entitled "Equal Opportunity is the Law" and Notice to Employees Working on Government Contracts" are to be displayed in conspicuous places available to persons

**employed under this contract or applying for work. A supply of the forms will be furnished upon request.**

Any other questions pertaining to the above referenced contract should be addressed to Joy Garrett-Bey at telephone number 202-219-3039 or via E-mail at [joy.garrett-bey@gsa.gov](mailto:joy.garrett-bey@gsa.gov).

Sincerely,

(b) (6)

A large black rectangular redaction box covers the signature area. The text "(b) (6)" is printed in red at the top left corner of this box.

Regina Crews  
Contracting Officer

Enclosure

**SOLICITATION/CONTRACT/ORDER OR COMMERCIAL OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30**

1. REQUISITION NUMBER  
**WP5PM-10-0250**

PAGE 1 OF  
**1**

**GS11P0YEC0174**

2. CONTRACT NO.

3. AWARD/EFFECTIVE DATE  
**11/30/2010**

4. ORDER NUMBER

5. SOLICITATION NUMBER  
**GS-11P-10-YE-C-0174**

6. SOLICITATION ISSUE DATE  
**07/27/2010**

7. FOR SOLICITATION INFORMATION CALL:

a. NAME

**Joy R. Garrett-Bey joy.garrett-bey@gsa.gov**

b. TELEPHONE NUMBER (No collect call/s)

**202-219-3039**

8. OFFER DUE DATE/ LOCAL TIME  
**09/02/2010 2:30 pm**

9. ISSUED BY

CODE

**wp22psm**

General Services Administration  
NCR, Public Buildings Service  
Metropolitan Service Center (WP22PSM)  
14th Street, NW, Suite 200W  
Washington DC 20005

10. THIS ACQUISITION IS

☒ UNRESTRICTED OR

☐ SET ASIDE:

% FOR:

☐ SMALL BUSINESS

☐ EMERGING SMALL BUSINESS

☐ HUBZONE SMALL BUSINESS

☐ SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS

☐ 8 (A)

NAICS: **722310**

SIZE STANDARD:

11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED

☐ SEE SCHEDULE

12. DISCOUNT TERMS

**Net 30**

☐ 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)

13b. RATING

14. METHOD OF SOLICITATION

☐ RFQ

☐ IFB

☐ RFP

15. DELIVER TO

CODE

**dc0115zz**

Department of Health and Human Services  
200 Independence Avenue, SW, Washington DC

16. ADMINISTERED BY

CODE

17a. CONTRACTOR/ OFFEROR

CODE

FACILITY CODE

Corporate Chefs, Inc.  
22 Parkridge Road  
Haverhill, MA 01832

18a. PAYMENT WILL BE MADE BY

CODE

**bcfa**

GSA, Greater Southwest Finance Center  
P.O. Box 17181  
819 Taylor Street, 5th Floor  
Fort Worth, TX 76102-0181

TELEPHONE NO. **978-372-7400**

☐ 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER

18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED ☐ SEE ADDENDUM

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
1	Provide Cafeteria Services at Department of Health and Human Services Hubert Humphrey Building 200 Independence Ave., SW Washington, DC 20407  (Use Reverse and/or Attach Additional Sheets as Necessary)	(b) (4)			

25. ACCOUNTING AND APPROPRIATION DATA

26. TOTAL AWARD AMOUNT (For Govt. Use Only)

☐ 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4. FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA

☐ ARE

☐ ARE NOT ATTACHED

☒ 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA

☐ ARE

☐ ARE NOT ATTACHED

☒ 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN 3 COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND

DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED

☐ 29. AWARD OF CONTRACT: REF. \_\_\_\_\_ OFFER

DATED \_\_\_\_\_ YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:

30a. SIGNATURE OF OFFEROR/CONTRACTOR

(b) (6)

31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)

(b) (6)

30b. NAME AND TITLE OF SIGNER (Type or print)

Alan Ayres  
Treasurer

30c. DATE SIGNED

**08/23/2010**

31b. NAME OF CONTRACTING OFFICER (Type or print)

**Regina Crews**

31c. DATE SIGNED

**11/30/2010**

# SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE \$	AMOUNT \$
0001	Provide Cafeteria Services for the Department of Health and Human Services (HHS), Hubert Humphrey Building located at 200 Independence Avenue, SW, Washington, DC 20201, in accordance with the Government Request For Proposal (RFP) dated July 27, 2010 and the contractors proposal dated September 01, 2010.				
	Period of performance begins on January 03, 2011 through January 02, 2016 has been accepted for an initial period of five (5) years. The Government shall have the unilateral option of extending this contract for a minimum of two additional periods of five (5) years each or any single twelve (12) month period or multiple year periods, not to exceed fifteen (15) years.				
	Provide Foodservice at Department of Health and Human Services(HHS)Cafeteria.	NTE		NTE	NTE
		(b) (4)			